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		FINANC	E AND RESOURCES COMMITTEE E	BUSINESS PLAN	INER				
1		The Business Planner details the reports which have	been instructed by the Committee as well as repo	rts which the Functions	s expect to be subr	nitting for the cale	ndar year.		
2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Reference		Explanation if delayed, removed or transferred
3			13 September 2023						
	Fleet Replacement Programme (Annual Report)	To present the current position of the programme for Fleet Vehicles and Assets		John Weir/Derek Jamieson	Operations and Protective Services	Operations	1.1.6	D	This report will be delayed until 22 November 2023 to review EV infrastructure influences to maximise the benefits of the Fleet Replacement Programme.
5	Work Plan & Business Cases	To seek approval of the estimated expenditure on the procurement business cases.		Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
6		To seek approval of an outline business case for reducing the number of primary schools in the Northfield ASG, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		The E&CS Committee will consider a report in this regard within the next two cycles. a report will be brought back to this committee once it has been considered by E&CS Committee.

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Outline Business Case Oldmachar Primary Schools Excess Capac	primary schools in the Oldmachar ASG, as detailed in the School Estate		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4	D	The outline business case has been completed, and officers have concluded that more work is needed before a preferred option can be identified, so there is no requirement for the Committee to approve the outline business case at this stage. A report on the matter is to be presented to the Education and Children's Services Committee meeting on 12th September, and a service update on the outcomes of that meeting will be circulated to members of this Committee, prior to its meeting on 13th September.
Capital Programme Delivery: Projects Upd	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts		John Wilson	Capital	Resources	1.1		
8 Sustainable Drainage System (SUDS) Section 7	Maintenance of SuDS within the boundaries or curtilage of a private property, such as a residential driveway or a supermarket car park, is the responsibility of the land owner or occupier. The Scottish Environment Protection Agency's (SEPA's) preference is for SuDS constructed outside the boundaries or curtilage of a private property to be adopted by Scottish Water, the local authority or a public body, and as such SEPA seeks a guarantee for the long term maintenance and sustainability of any SuDS implemented. The CG&R Committee on 3/2/22 agreed to defer this. Officers continue to liaise with Scottish Water, latest request for update was week commencing 10/1/22, however at this time officers are still in the same position as per the update in Column C		Claire Royce	Operations and Protective Services	Operations	3.2 & 3.3	D	The Sustainable Drainage System (SUDS) Section 7 report is complete however a key point in the report is seeking maintenance funding for suds infrastructure from developers through the S75 legal agreements. Unfortunately this would be contrary to the current regulations governing S75's. We have been made aware that another local authority has approved guidance which seeks to do this. We have been trying to arrange a meeting with them to discuss but as yet have not been able to do so (circ by email - David Dunne - 9/8/23)

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10	UK Shared Prosperity Fund - Lemon Tree	The Committee on 29/3/23 agreed to note the officer review outcome in relation to the Lemon Tree Redevelopment – Design Development proposals and instructs the Chief Officer – City Growth to report back to the Finance and Resources Committee by September 2023 with details of work done to support Aberdeen Performing Arts in identifying alternative sources of funding.		Stuart Bews	City Growth	Commissioning	1.1.8, 1.1.11 & 3.4	R	A Service Update was circulated to members on 7 August 2023 explaining the reason why a report is no longer required.
11	Complex Care - Full Business Case	The Committee on 29/3/23 agreed to instruct the Chief Officer – Capital to progress to Full Business Case and to report back the outcome to this Committee on 13 September 2023		Kay Diack/John Wilson	Capital	Resources	1.1.4	D	Tenders have been issued and awaiting return. Propose reporting back, following tender review, to the 22 November 2023 Committee.
12	Commercial Property Auction - Former St Peters Nursery,/ The Hollies, 43 King's Gate	The Committee on 17/5/23 agreed to instruct the Chief Officer - Corporate Landlord to carry out a pilot project to dispose of the asset noted within the report through a commercial property auction route and report the outcome to a future committee.		Stephen Booth	Corporate Landlord	Resources	4.1 & 4.4	D	The available auction for the properties is on 7th September 2023. a Report will be brought to the November meeting on the outcome and future approach.
13	Financial Settlement from Transport Scotland for the De-trunking of the A92/A96 (Haudagain Improvement)	Following the new link road opening in 2022 the report will outline the financial settlement from Transport Scotland for the detrunking of the old section of the Trunk Road, relative to the new Haudagain improvement which was handed back to ACC on 1/4/2023.		Neale Burrows	Operations and Protective Services	Resources	1.1.18 & 1.1.19		Transport Scotland have yet to provide the settlement for the A92 detrunking due to the Haudagain Improvement. This settlement had been due for a number of months. The most recent update from Transport Scotland has delayed this further until August and as such it would be preferred to delay until the next committee cycle
14	School Estate Plan: Hazlehead/ Countesswells Secondary School Provision - Outline Business Case	To seek approval of an outline business case for establishing new secondary school provision for Hazlehead and Countesswells, as detailed in the School Estate Plan	The Committee on 5/7/23 agreed to defer this item for the following reason outlined in the planner:- Work on the OBC is progressing well within the overall New Schools Programme however the timeline to present the project to OBC stage will take longer than originally anticipated. A service update will be provided to members prior to the meeting on 13/09/23	Andrew Jones/Maria Thies	Corporate Landlord	Resources	1.1, 1.1.4, 1.1.9 & 4.1	D	A Service Update was circulated to members of the Committee on 21/8/23. A report will be submitted to the Committee in November.

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155	for Works at Riverbank School to Accommodate the Relocation of St. Peter's School	Council on 3 March 2020 agreed to instruct the Chief Officer Corporate Landlord to take forward the proposals for investment for works at Riverbank School to accommodate the relocation of St. Peter's School once Riverbank School relocates to the City Growth and Resources Committee on 28 October 2020 with an indicative programme. Council on 10 March 2021 agreed to note that also included within the General Fund Capital Programme is £500,000 for the relocation of St Peters RC School to the current Riverbank School site is added to the Capital Plan and instruct the Chief Officer - Corporate Landlord to take forward design development to allow the full business case and construction costs to be reported to the City Growth and Resources Committee in advance of the 2023 budget process. Education Operational Delivery Committee on 8th September 2022 agreed to instruct the Chief Officer Capital to submit the refurbishment of the Riverbank School building project as a priority project for LEIP phase 3 funding and to report back to the Education and Children's Services Committee with an update on the outcomes of the funding bid and recommendations on next steps.	item for the following reason outlined in the planner:- No further update on Phase 3 of the Learning Estates Investment Programme funding has been announced therefore a service update will be provided to members prior to the meeting on the 13/09/23.	Andrew Jones/Maria Thies	Corporate Landlord	Resources	1.1, 1.1.4, 1.1.9 & 4.1		A report will be submitted to the next meeting of the Education and Children's Services Committee on 12 September 2023. A report will then be submitted to the F&R Committee at the meeting on 22 November 2023.
16	Joint Procurement Strategy 2023-2026	To seek approval of Finance & Resources committee on the Joint Procurement Strategy for 2023-2026		Mel Mackenzie	Commercial and Procurement	Commissioning	2.1.5		
17		The purpose of this report is to advise members of the outcome of marketing testing in relation to an operator for the Belmont Cinema and Media Centre, and to provide further detail of the proposal offers received; The report provides further information on each offer; including summaries of community benefits, timescales and associated risks and Officers analysis of the proposal and recommendations to progress with a preferred operator.		Mark Bremner	City Growth	Commissioning	4.1		
18	Condition & Suitability 3 Year Programme (ANNUAL REPORT)	This report seeks approval of an updated 3-year Condition and Suitability (C&S) Programme.		Alastair Reid	Corporate Landlord	Resources			
19		To present Committee with the status of key cluster performance measures and activity indicators relating to the Commissioning and Resources functions	Brought forward from Novemebr 2023 meeting.	Alex Paterson/Louise Fox	Data & Insights	Customer	2.1.3		
20	Waste Heat Utilisation (City Centre Link)	The purpose of the report is to present the proposed project to Committee and seek approval to undertake a procurement exercise to commission a feasibility study and outline business case for Phase 1 of the project.and to explore external funding sources to support the capital delivery of the project.		Barry Davidson	Head of Commercial and Procurement	Commissioning	1.1.5		

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21	Bucksburn Swimming Pool – Update September 2023		Originally from a Notice of Motion by Councillor Crockett	Stephen Booth	Corporate Landlord	Resources	1.1		Officer's have been in contact with the groups regarding the possibility of a community asset transfer and have met with groups on site to look at the building. A comprehensive range of information has been provided to the group by both Sport Aberdeen and Council officers. At the time of the committee deadline officers had been unable to agree dates to meet the group to discuss a CAT. It is the intention to bring a full update to the next meeting.
22	Ness Landfill – Lease Proposals	The F&R Committee on 7/12/22 noted that as reported to The CG&R Committee on 21/6/22 the JV are still considering options for the site of the hydrogen production and refuelling facility. No proposal has yet been agreed by the Hub Board. an update will be provided by service update when this is agreed. Solar Park Proposal - Commercial discussions continue between the JV and the Council into the establishment of a solar park at Ness landfill site. the outcome of these discussions, assuming and agreement is reached, will be reported to the next committee.		Stephen Booth	Corporate Landlord	Resources	1.1		
23			22 November 2023						
24	Work Plan & Business Cases		There may not be a need to present a report for each meeting, this would be dependent on submission of business cases required.	Mel Mackenzie	Commercial and Procurement	Commissioning	1.1.5 & 1.1.6		
25	School Estate Plan: Harlaw Academy Condition & Suitability Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of the Harlaw Academy building, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4	D	This will now be going to the meeting in March 2024

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26		The EODC on 08/09/22 agreed to instruct the Chief Officer – Corporate Landlord to make arrangements to carry out a feasibility study to consider the options for the removal of unused modular classroom buildings at St Machar Academy, and for carrying out general improvements to the outdoor space at the school, and to present a costed outline business case to the Finance and Resources Committee for consideration.		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
27	School Estate Plan: Ferryhill School Condition & Suitability Improvements Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of the Ferryhill School building, as detailed in the School Estate Plan		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1.4		
28	, , ,	The purpose of this report is to summarise the general progress of delivery of key capital expenditure projects identified within the approved Capital Programme from the General Fund and Housing Revenue Accounts		John Wilson	Capital	Resources	1.1		
29	Council Financial Performance - Quarter 2, 2023/24	to present the Council Financial Performance - Quartely report to Committee for consideration.		Lesley Fullerton	Finance	Resources	1.1		
30	Annual Committee Effectiveness Report	To present the Annual Committee Effectiveness Report		Mark Masson	Governance	Governance	GD 8.5		
31		The CG&R Committee on 21/9/22 agreed to (1) authorise the Chief Officer Corporate Landlord to enter into commercial discussions with Grampian Housing Association with regard to the potential supply of heat to their proposed mixed-use re-development of the former Victoria Road school, and report the outcome to a future meeting of this committee; and (2) authorise the Chief Officer - Corporate Landlord to enter into commercial discussions with Ark Housing Association with regard to the potential supply of heat to their Balnagask Court premises and report the outcome to a future meeting of this committee.	works for the delivery of the design of Phase 2 of the Torry Heatnetwork is being progressed at this time. Delivery costs and Pricing is subject to more detail being available to allow commercial discussions with the 3rd parties mentioned. It is intended to Report the outcome of this to	Stephen Booth	Corporate Landlord	Resources	4.1		
32		The F&R Committee on 5/7/23 agreed:- (1) to instruct the Chief Officer – City Growth to develop a business case for Phase 2 delivery of the murals, including identifying external funding opportunities, and report back to Finance and Resources Committee 22 November 2023; and (2) to instruct the Chief Officer – City Growth to obtain the necessary agreements from the Denis Law Legacy Trust as noted at 5.1 of the report before proceeding to spend public money on this project to include confirmation that appropriate intellectual property rights/licences for design of the trail and images licence have been agreed for phase 2 delivery of the murals, and including identifying external funding opportunities, and report back to the Finance and Resources Committee on 22 November 2023.		Laura Paterson	City Growth	Commissioning	1.1.4		

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33	Development Plan Draft Participation Statement	The Committee on 6/7/23 agreed to instruct the Chief Officer – Strategic Place Planning to report the results of the public consultation and any proposed revisions to the Draft Participation Statement to this Committee on 22 November 2023.			John Todd	Strategic Place Planning	Commissioning	3.3		
34				30 January 2024						
35	No reports at this stage									
36				13 March 2024						
37	Christmas Village Feedback Report	The Committee on 29/3/23 agreed to instruct the Chief Officer – City Growth to report back to the Finance and Resources Committee in March 2024 with the evaluation report of the 2023 event.			Matthew Williams	City Growth	Commissioning	2.1 & 3.2		
38	Review of all Grants Awarded by the Council - Alignment to 3 Tier Prevention Approach	Council at the Budget Meeting on 1/3/23 agreed to instruct the Director of Commissioning to undertake a review of all grants awarded by the Council in order to ensure alignment to the 3 Tier Prevention Approach, which included the Family Support Model, as per the Prevention Report and to report back to the Finance and Resources Committee before the end of the financial year 2023/24.	Early 2024		Gale Beattie		Commissioning			
39	Aberdeen City Business Charter Review	Council at the Budget Meeting on 1/2/23 agreed to instruct the Chief Officer - City Growth to undertake a review of the Business Charter and report back to the Finance and Resources Committee before the end of the financial year 2023/24.	Early 2024		City Growth	City Growth	Commissioning			
40	External Transportation Links to Aberdeen South Harbour	The CG&R Committee on 25/8/21 agreed that subject to approval by the UK and Scottish Governments, instruct the Chief Officer - Capital to progress the next stages of project delivery, including but not limited to, surveys and investigations, design development, obtaining all necessary approvals, permissions, licences, agreements and consents required to develop the design and an Outline Business Case for the project and to report back to this Committee and the City Region Deal Joint Committee upon completion in 2024, and to provide an update if not completed by that time.			John Wilson	Capital	Resources	1.1		

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report		Report Author	Chief Officer	Directorate	Terms of Reference		Explanation if delayed, removed or transferred
41			08 May 2024						
42	School Estate Plan: Victorian School Building Improvements - Outline Business Case	To seek approval of an outline business case for making improvements to the condition and suitability of Victorian school buildings, as detailed in the School Estate Plan	May-24	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
43	School Estate Plan: Sunnybank School relocation of additional services - Outline Business Case	To seek approval of an outline business case for relocation of additional services currently accommodated at Sunnybank School, as detailed in the School Estate Plan	May-24	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
44	Invest Aberdeen Update	The F&R Committee on 6 July 2023 agreed to instruct the Chief Officer – City Growth to circulate a report to the committee members by June 2024.	By June 2024	Joel Evans	City Growth	Commissioning	2.1.1 & 3.4		
45			07 August 2024						
46	School Estate Plan: Denominational Primary Schools	To seek approval of an outline business case for considering future arrangements for denominational primary school provision, as detailed in the School Estate Plan	TBC - July 2024	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
47	School Estate Plan: Loirston Loch Primary School Provision - Outline Business Case	To seek approval of an outline business case for establishing new primary school provision for Loirston Loch, as detailed in the School Estate Plan	TBC - July 2024	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
48			12 September 2024						
49	School Estate Plan: Grandhome / Oldmachar / Bridge of Don Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Grandhome, Oldmachar and Bridge of Don, as detailed in the School Estate Plan	TBC - September 2024	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		

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2	Report Title		Update	Report Author	Chief Officer	Directorate	Terms of	Delayed or	Explanation if delayed, removed or transferred
50	School Estate Plan: Bucksburn and Dyce Secondary School Provision - Outline Business Case	To seek approval of an outline business case for future secondary school provision for Bucksburn and Dyce, as detailed in the School Estate Plan	TBC - September 2024	Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
51			05 November 2024						
52	No reports at this stage								
53			2024 TBC						
E4	Street Action Plan	Council on 14/12/22 agreed to instruct the Chief Officer - City Growth to report back on progress of the plan to the Finance and Resources Committee in early 2024.	TBC - Early 2024	City Growth	City Growth	Commissioning			
55	Public Art Guidance and Panel	The F&R Committee on 7/12/22 agreed to review the process after 12 months of operation and to report back to this committee after 12 months.	TBC - Early 2024	Elspeth Winram	City Growth	Commissioning	2.1.2		
56		The F&R Committee on 1/2/23 agreed to instruct the Chief Officer - City Growth to re-convene the Event 365 Group as outlined in Section 3.19-3.21 in this report and to report annually to this Committee on the progress to implement the Event Plan	Early 2024	Matthew Williams	City Growth	Commissioning	2.1.2 & 3.2		
57	Primary School	The F&R Committee on 17/5/23 agrred to instruct the Chief Officer – Corporate Landlord to report back to a future meeting of the Finance and Resources Committee in 2024 with the Full Business Case		Andrew Jones/Maria Thies	Corporate Landlord	Commissioning	1.1, 1.1.4, 1.1.9 & 4.1		
58			ТВС						

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2	Report Title	Minute Reference/Committee Decision or Purpose of Report	Update	Report Author	Chief Officer	Directorate	Reference		Explanation if delayed, removed or transferred
5		The CG&R Committee on 26/09/19 agreed to note that the Chief Officer – Strategic Place Planning would undertake the consultation on the draft Asset Plan template as outlined within this report and report the outcomes to a future meeting of this committee. Council on 10/03/21 agreed that given the significant impact on the development industry in the last 12 months, to instruct the Chief Officer - Strategic Place Planning to report to the City Growth and Resources Committee by the end of 2021 on the legally binding developer obligations that have been signed with the Council The CG&R Committee on 3/2/22 agreed to defer this. The recent publication of the Draft National Planning Framework 4 (NPF4) and draft Development Plan Regulations, building on the provisions of the Planning (Scotland) Act 2019, and associated proposed infrastructure levy, may now have superseded the proposals to develop asset plans. In the absence of a clear route forward it is recommended to provide a service update when more information is known on the Scottish Governments position on the current consultations and the possible introduction of an infrastructure levy.	National Planning Framework 4 was just published in February 2023, officers are looking at the implications of that in relation to Developer Obligations and the yet to be defined Infrastructure Levy including in the planning Act. (update provided by David Dunne for the 29/3/23 meeting)		Strategic Place Planning	Commissioning	3.2		
6									